

Calvert Police Department Complaint against an Officer

The goal of the Calvert Police Department is to hire those who are the most qualified and ethical so we can deliver the highest level of police service--- with fairness, honesty, and integrity. It is essential that the public have confidence in the ability and integrity of the Calvert Police Department to investigate and properly adjudicate complaints against its members.

This Department is committed to maintaining a professional police organization; therefore, we encourage citizens, who feel a member of this department has violated departmental policy, City of Calvert rules, displayed unethical behavior or violated any applicable civil, criminal statute, or lawful regulation, including any bias based profiling, to submit a complaint to this department so that we may correct any deficiencies within our department.

Each complaint will be investigated thoroughly to determine if there is sufficient evidence to sustain the allegation to take disciplinary action. The investigative process also identifies the need for additional training or policy implementation or revision.

Once completed and signed before a notary, please return the original packet to the police department.

The "Complaint against a Peace Officer packet" may be returned to the Calvert Police Department, by mail at P.O. Box 505 Calvert, TX 77837 or in person at the Calvert Police Department located at 620 S. Main St. Calvert, TX 77837.

Informal complaints may be discussed with Chief Chris Simmons, who can be contacted at 979-364-2223.

Statement of Facts

*Date of Incident: _____ *Time of Incident: _____

*Complainant's Name: _____

*Sex: _____ Race: _____ *Date of Birth: _____

*Home Address: _____

*Home Phone: _____ Other Phone: _____

*Location of Incident: _____

*Officer/Employee Involved: _____

Officer/Employee Involved: _____

Officer/Employee Involved: _____

Officer/Employee Involved: _____

(Only items proceeded with in bold print with an asterisk are required to file a complaint.)

Witness Information

Please list witnesses or anyone that can provide information about the complaint being filed.

Name: _____
Address: _____ City: _____
State: _____ Zip: _____
Home Phone: _____ Work Phone: _____
Cell Phone: _____

Name: _____
Address: _____ City: _____
State: _____ Zip: _____
Home Phone: _____ Work Phone: _____
Cell Phone: _____

Calvert Police Department
Formal Complaint Against a Peace Officer
(Instructions and Process)

The Calvert Police Department is receptive to all complaints regarding police department members. Anyone who wishes to make a formal complaint against an officer must submit said complaint in writing. The person wanting to file the complaint shall legibly complete this packet, and have his/her statement of fact notarized.

Complaints should include as much relevant information as possible, and shall be completed by the person who was aggrieved. The relevant information that should be included is:

- Date and Time of Incident
- Location of the Incident
- Name and badge number of officer that committed the alleged violation
- Name and contact information of any witnesses
- Specific action which is the basis of the complaint (example: harassment, excessive force).

Upon completion of this packet, the documents contained herein will become sworn affidavits to be used by the Calvert Police Department. Your completed packet will be forwarded to the Chief of Police for review, and if necessary, investigation of the incident. As the complainant, you must swear to the truthfulness and accuracy of you complaint, before a Notary Public. **INTENTIONAL FALSIFICATIONS OF THIS SWORN AFFIDVAIT MAY RESULT IN CRIMINAL PROSECUTION UNDER STATUTES OF THE TEXAS PENAL CODE.**

If an internal investigation is warranted, the affected member of the department will be provided a copy of this sworn affidavit to afford said member the opportunity to respond to the complaint.

Upon completion of the internal investigation, one of the following dispositions will be prescribed:

Sustained: The allegation is supported by sufficient evidence.

Not Sustained: The available evidence was insufficient to prove or disprove the allegation.

Exonerated: The action which is the basis of the complaint did occur, but the officer's actions were lawful and within policy.

Unfounded: The incident did not occur.

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Once the investigation has been completed, appropriate disciplinary action, when applicable, will be taken. The severity of the disciplinary action will be based upon the severity of the misconduct. All administrative action taken by the Calvert Police Department is limited and bound by the Texas Local Government Code to:

Reprimand

Suspension

Dismissal

Calvert Police Department's "Complaint against a Peace Officer Packets" may be obtained from the police department website or contacting the following:

In person: Chief Chris Simmons
Calvert Police Department
620 S. Main St.
Calvert, TX 77837

By telephone: (979) 364-2223

Or

In person: Rose Ann Jones
Calvert City Hall
620 S. Main St.
Calvert, TX 75163

By telephone: (979) 364-2274

You will be notified of the results of any applicable investigation when completed.

Please sign below acknowledging that you have been informed of the process.

Signature of Person Receiving packet

Date

